

<p style="text-align: center;">YANKEE SPRINGS TOWNSHIP BOARD OF TRUSTEES Regular Meeting</p> <p style="text-align: center;">Thursday, September 8, 2022</p> <p style="text-align: center;">6:00 pm</p> <p style="text-align: center;">Yankee Springs Township Hall 284 N. Briggs Rd., Middleville, Michigan 49333</p> <p style="text-align: center;">MINUTES</p>	<p style="text-align: center;">MINUTES Page 1 of 9 YS Board of Trustees – Regular Meeting September 8, 2022</p>
<p>Meeting called to order at 6:00 PM by Supervisor Rob Heethuis</p> <p>PLEDGE OF ALLEGIANCE</p> <p>INVOCATION</p> <p>Roll Call: Mike Cunningham, Deb Mousseau, Larry Knowles, Dave VanHouten, Rob Heethuis (All Present)</p> <p>Staff Present: Sandy Marcukaitis, Frank Fiala, Greg Purcell, Dan Miller, Derek Olsen, Mike Katsma, Rich Beukema</p> <p>Visitors: 8</p>	<p style="text-align: center;">PLEDGE OF ALLEGIANCE</p> <p style="text-align: center;">INVOCATION</p> <p style="text-align: center;">ROLL CALL</p>
<p>ADDITIONS/CHANGES TO AGENDA:</p> <p><u><i>Motion by Heethuis with support from VanHouten to update the agenda as printed. Approved by all. Motion Carried.</i></u></p> <p><u><i>Motion by Cunningham with support from Mousseau to approve the agenda as amended. Approved by all. Motion Carried.</i></u></p> <ul style="list-style-type: none"> • Board minutes 8/11/2022 Regular BOT meeting. • August 2022 Accounts Payable: Checks #916989 through Check #917034 total amount \$108,540.28. • 08/31/2022 Payroll Checks #7323 through Check #7367 = \$19,931.57 net amount; August 2022 Fed P/R withholding \$4,892.71. <p><u><i>Motion by Mousseau with support from Cunningham to approve the consent agenda. Roll Call Vote: Mousseau: yes; Heethuis: yes; Knowles: yes; Cunningham: yes; VanHouten: yes.</i></u></p> <p>Yes: 5, No: 0. MOTION CARRIED</p>	<p style="text-align: center;">MOTION TO AMEND AGENDA</p> <p style="text-align: center;">MOTION TO APPROVE AGENDA</p> <p style="text-align: center;">MOTION TO APPROVE CONSENT AGENDA</p>
<p>ACKNOWLEDGEMENT OF VISITORS:</p> <p>Vivian Connor – County Commissioner Dan Miller and Fire Staff Recycling Committee Dave Simpson – Mugen Construction</p>	<p style="text-align: center;">ACKNOWLEDGEMENT OF VISITORS</p>
<p>PUBLIC COMMENT: (Limit 3 minutes)</p>	<p style="text-align: center;">PUBLIC COMMENT</p>

Doug Klein from Hastings Township: Shared information on the 9-year millage renewal request for Charlton Park which will be on the ballot in November.

Vivian Connor (County Commissioner): gave an overview of the County activities over the past month. The report is attached.

TREASURER'S REPORT: By Deb Mousseau, Treasurer

- August 2022 Financial Statement and Investment reports were reviewed.

Motion by Heethuis with support from Cunningham to approve the Treasurer's Report. Roll Call Vote: VanHouten: yes; Mousseau: yes; Heethuis: yes; Cunningham: yes; Knowles: yes.

Yes: 5, No: 0. **MOTION CARRIED**

CLERK'S REPORT: By Mike Cunningham, Clerk

- September 2022 Current Invoice Register as of 9/8/2022 is \$269,928.62.
 - The following items were included: \$144,025 for ARPA road maintenance; \$40,770 for the 2nd payment to Mugen; and \$49,521 for the Elmwood Beach paving on 9/7.

Motion by Mousseau with support from Knowles to approve the invoice register. Roll Call Vote: Mousseau: yes; Heethuis: yes; Knowles: yes; Cunningham: yes; VanHouten: yes.

Yes: 5, No: 0. **MOTION CARRIED**

- 2022 Elections update:
 - August 2 County Commissioner District 2: A Barry County Circuit judge determined that Catherine Getty will be on the ballot in November.
 - November 8 general election will be held in the usual locations.
- Cemetery and Park storm tree damage:
 - An oak tree came down in Yankee Springs Cemetery and was removed.
 - Damage will be repaired to gravesites and foundations.
 - A tree came down in the park and it has been cleared away. A broken phone/cable pole remains to be reinstalled.

COMMITTEE REPORTS:

Recycling Committee:

- Last meeting 8/19/2022.
- Presentation to the Board by Tom Mawson and Mel Bowman. Committee has been meeting for approximately one year.
 - Reviewed the alternatives that they considered with pros and cons of each option.
 - Committee would like to continue meeting and collecting data.
 - Educating township residents needs to be ongoing.
 - The current model is the best option for recycling at this time. Will need to continue monitoring to determine when/if an additional bin and cement pad is necessary.
 - Supervisor Heethuis expressed the Board's appreciation for the work done by the Committee.

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**TREASURER'S
REPORT**

**MOTION TO ACCEPT
TREASURER'S
REPORT**

CLERK'S REPORT

**MOTION TO APPROVE
INVOICE REGISTER**

ELECTIONS UPDATE

STORM DAMAGE

**RECYCLING
COMMITTEE REPORT**

Motion by Cunningham with support from Mousseau to approve the Yankee Springs Recycling Committee to continue as a “standing” committee. Roll Call Vote: Knowles: yes; Mousseau: yes; Cunningham: yes; VanHouten: yes; Heethuis: yes.

Yes: 5, No: 0. **MOTION CARRIED**

Park Committee:

- Park Survey update: 277 responses received. This is an important step to completing the five-year plan.
- Three focus group meetings were held on September 7.
- Overview of steps that need to be taken leading to the submission of the plan to the MDNR in December.
- Parking lot expansion project:
 - Fleis & VandenBrink completed the parking lot design but they did not put it out for bid the week of 8/29/2022.
 - They can still do that (put it out for bid) for completion this fall but are doubtful that any bids that the township wants will be received.
 - If the Board wants to try to finish this year, a special meeting will need to be held in late September.

Motion by Cunningham with support from VanHouten that we request Fleis & VandenBrink to put it out for bid as soon as possible. Roll Call Vote: Cunningham: yes; Heethuis: yes; VanHouten: yes; Mousseau: yes; Knowles: yes.

Yes: 5, No: 0. **MOTION CARRIED**

Zoning Board of Appeals:

- Regular meeting will be 9/13/2022.
- Special meeting will be 9/21/2022.

Planning Commission:

- PCI August 2022 report attached.
- August 2022 Complaint log attached.
- 8/18/2022 Regular Meeting was held.
 - Public hearings were held: A request was denied for the Gun Lake Cocina to change from C2 to C3 and also a SEU for alcohol was denied because that will be coming before this board.
 - Private road ordinance was reviewed and will be addressed next week.
 - Public hearing scheduled next week for the Chief Noonday overlay district.
 - Elected Rich Beukema to fill the vacant Vice Chair until January.
- Next meeting 9/15/2022.

Fire/EMS Report:

- August 2022 Fire/Emergency Medical responses attached.
- Next meeting will be Tuesday, 9/13.
- Dan Miller introduced the fire apparatus committee: Captain Derek Olsen, Lt. Doug Katsma.
- New fire truck presentation included the following points:
 - Need to be in compliance with NFPA 1901 standards.
 - Safety features have improved greatly.
 - Consolidation of Equipment: Currently need to respond with Engine 1 and Rescue 1. The new vehicle could be used in place of needing two and requiring

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**MOTION TO APPROVE
RECYCLING
COMMITTEE AS A
STANDING
COMMITTEE**

**PARK COMMITTEE
REPORT**

**MOTION TO REQUEST
PARKING LOT
EXPANSION PROJECT
BE PUT OUT FOR BID**

ZBA REPORT

PC REPORT

FIRE/EMS REPORT

- enough personnel for both.
- Maneuverability: New design will have greater maneuverability than current engine.
- Inflation rates will continue to increase cost of fire equipment.
- ISO ratings indicate how well the community is protected by the fire department and the better the score, the less expensive it is for residents to insure their homes.
- Out of service time for repairs would be limited with new equipment.
- Two final bids are expected in the next week but the estimated cost is under \$800,000. Two contractors are being considered. One company will consider trade-in of the current truck. Lead times will be 14 months or 20 months depending on the contractor.

Water Advisory Committee:

- 9/6/2022 meeting minutes attached.
- Heethuis and Knowles met with EGLI and they have granted the money to do the well testing and is expecting it to be done in September or October. EGLI will be contacting the property owners.
- Group training session is planned for next month.
- GLASWA 9/1/2022 meeting minutes attached.
- There was a sewage leak at Vista Point due to a line being cut during a seawall installation. GLASWA crews have been collecting sewage and will continue to do that until repairs are done.

**WATER ADVISORY
COMMITTEE REPORT**

**VETERANS
MEMORIAL
COMMITTEE**

Veterans Memorial Committee:

- Meeting scheduled for 9/14/2022 to discuss plans for Veterans Day.
- VanHouten asked how the Board felt about combining the event with Orangeville Township (possibly one year in Yankee Springs, one year in Orangeville).
- Also discussing if there is another phase planned for the Memorial and the land adjacent.

Board Action Items:

Office/Hall Renovation Project update: Dave Simpson from Mugen Construction

- Bulletin #1: Change orders to the project
Item 1: Revise Exterior Handrail at no cost.

**OFFICE RENOVATION
PROJECT UPDATE**

Motion by Cunningham with support from Heethuis to approve Bulletin #1, Item #1. Roll Call
Vote: Mousseau: yes; Heethuis: yes; Knowles: yes; VanHouten: yes; Cunningham: yes.

**MOTION TO APPROVE
BULLETIN #1, ITEM #1**

Yes: 5, No: 0. **MOTION CARRIED**

Item 2: Revise new drop box at entry at a cost of \$2,752.00

Motion by Cunningham with support from Heethuis to approve Bulletin #1, Item #2. Roll Call
Vote: VanHouten: yes; Heethuis: yes; Knowles: yes; Cunningham: yes; Mousseau: yes.

**MOTION TO APPROVE
BULLETIN #1, ITEM #2**

Yes: 5, No: 0. **MOTION CARRIED**

Item 3: Add new second source generator at a cost of \$63,053.00
Discussion: The contractor says the current generator cannot handle the new load

(specifically can't run three furnaces). It is expected that it would be more expensive to upgrade at a later time.

Motion by Heethuis with support from Cunningham to approve Bulletin #1, Item #3.

Discussion: The Board members would like to have more information before a decision is made. Can it be pushed off until the October meeting? Simpson would recommend a decision before the October meeting because they are working on the power upgrade. One option could be to put in the larger transfer switch now and utilize the current generator. **Roll Call Vote:** VanHouten: no; Mousseau: no; Knowles: no; Heethuis: yes; Cunningham: no.

MOTION TO APPROVE BULLETIN #1, ITEM #3

Yes: 1, No: 4. **MOTION FAILED.**

- Bulletin #2
Item 1: Electrical demo and rework of existing lighting in the basement. Will have to be done on a time and material basis

Motion by Cunningham with support from Knowles to allow them to go ahead on a time and material basis with Bulletin #2, Item 1 for a cost not to exceed \$1,500.00. Roll Call Vote:

Cunningham: yes; Mousseau: yes; Knowles: yes; VanHouten: yes; Heethuis: yes.

MOTION TO APPROVE BULLETIN #2, ITEM #1

Yes: 5, No: 0. **MOTION CARRIED**

Item 2: Header added at opening 107B (Hall storage closet door opening) to carry the door loads. Cost: \$652.00

Motion by Cunningham with support from Heethuis to approve Bulletin #2, Item #2 for a cost of \$652.00. Roll Call Vote:

VanHouten: no; Mousseau: yes; Cunningham: yes; Heethuis: yes; Knowles: yes.

MOTION TO APPROVE BULLETIN #2, ITEM #2

Yes: 4, No: 1. **MOTION CARRIED**

Item 3: Building adjusted to 40' width to match existing foundation. Cost: No charge

Item 4: Additional concrete (sidewalk) going to existing storage shed. Cost: \$1,875.00

Motion by Cunningham with support from Knowles to approve Bulletin #2, Item #4 for a cost of \$1,875.00. Discussion:

Some of these items were expected and not surprises. Also, it may be a better price than having it done separately at a later time. **Roll Call Vote:** Knowles: yes; VanHouten: yes; Heethuis: yes; Mousseau: yes; Cunningham: yes.

MOTION TO APPROVE BULLETIN #2, ITEM #4

Yes: 5, No: 0. **MOTION CARRIED**

Item 5: Add water softener/conditioner. Cost: \$2,020.00 plus filter cost of approximately \$1,000.00

Motion by Cunningham with support from Heethuis to approve Bulletin #2, Item #5 at a cost not to exceed \$3,500.00. Discussion:

This is not specifically part of this project but is a good time to have it done. Bottled water could be an alternative but that is not beneficial to the plumbing. **Roll Call Vote:** Knowles: no; Cunningham: yes; Heethuis: yes; VanHouten: yes; Mousseau: yes.

MOTION TO APPROVE BULLETIN #2, ITEM #5

Yes: 5, No: 0. **MOTION CARRIED**

Item 6: Repairs to Structural Pilasters. Cost: \$2,678.00

Motion by Cunningham with support from VanHouten to approve Bulletin #2, Item #6 at a cost of \$2,678.00. Roll Call Vote: Cunningham: yes; VanHouten: yes; Mousseau: yes; Heethuis: yes; Knowles: yes.

Yes: 5, No: 0. **MOTION CARRIED**

Item 7: New siding on the East side of the existing office. Cost: \$3,718.00

Motion by Cunningham with support from Heethuis to approve Bulletin #2, Item #7 at a cost of \$3,718.00. Roll Call Vote: Knowles: yes; VanHouten: yes; Heethuis: yes; Mousseau: yes; Cunningham: yes.

Yes: 5, No: 0. **MOTION CARRIED**

Item 8: Additional painting – Hall entry. Cost: \$3,382.00

Motion by Cunningham with support from Heethuis to approve Bulletin #2, Item #8 at a cost of \$3,382.00. Discussion: This could be addressed at a later date allowing for more information on the cost. Roll Call Vote: Cunningham: no; Knowles: no; Mousseau: no; Heethuis: yes; VanHouten: no.

Yes: 1, No: 4. **MOTION FAILED**

Item 9: Two additional windows on the North side of the new office. Cost: \$4,152.00

Motion by Cunningham with support from VanHouten to approve Bulletin #2, Item #9 at a cost of \$4,152.00. Roll Call Vote: Knowles: no; Cunningham: yes; Heethuis: yes; VanHouten: yes; Mousseau: yes.

Yes: 4, No: 1. **MOTION CARRIED**

Item 10: Route incoming power underground rather than overhead. Cost: \$5,500.00.
Discussion: This was the cost from Consumers Energy. It was decided to wait on this item until more information is received from Fleis & Vandenbrink as to why it was designed to be underground.

Item 11: Remove chimney and install roofing. Cost: \$925.00.
Discussion: It is the opinion of the contractor that if not removed it will leak at some time.

Motion by Cunningham with support from Knowles to approve Bulletin #2, Item #11 at a cost of \$925.00. Roll Call Vote: Cunningham: yes; Mousseau: yes; VanHouten: yes; Heethuis: yes; Knowles: yes.

Yes: 5, No: 0. **MOTION CARRIED**

- Upgrade to security system: entry and motion type equipment, entry card readers, pass through window sensors.

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**MOTION TO APPROVE
BULLETIN #2, ITEM #6**

**MOTION TO APPROVE
BULLETIN #2, ITEM #7**

**MOTION TO APPROVE
BULLETIN #2, ITEM #8**

**MOTION TO APPROVE
BULLETIN #2, ITEM #9**

**MOTION TO APPROVE
BULLETIN #2, ITEM #11**

Motion by Cunningham with support from Heethuis to approve the installation of building entry and motion detection equipment by EPS Security for \$10,310 and a service agreement costing \$1,932.00 per year. Discussion: Are the motion detectors necessary since there are alarms on the doors? It is for protection if someone broke a window because the windows are not alarmed. This is the quote for the office only, not the fire station at this time. **Roll Call Vote:** Heethuis: yes; Mousseau: yes; VanHouten: yes; Cunningham: yes; Knowles: yes.

Yes: 5, No: 0. **MOTION CARRIED**

Motion by Cunningham with support from Heethuis to approve Ocean Inc. to supply and install video cameras and recording equipment per quote SQ-18710 at a total cost not to exceed \$3,500.00. **Roll Call Vote:** VanHouten: yes; Heethuis: yes; Knowles: yes; Cunningham: yes; Mousseau: yes.

Yes: 5, No: 0. **MOTION CARRIED**

- Great Lakes Franchise agreement: No update.

Motion by Cunningham with support from Heethuis to approve Resolution #09-08-2022 1 recommending that the liquor license application for the Gun Lake Cocina be considered for approval by the Michigan Liquor Control Commission. Discussion: Class C is for beer, wine, and liquor and it's for on premises. It would also allow sales on Sunday which is typical for other restaurants in the area. The Township is not issuing the license but allowing the MLCC to make the decision. **Roll Call Vote:** Cunningham: yes; VanHouten: yes; Knowles: yes; Heethuis: yes; Mousseau: yes.

Yes: 5, No: 0. **MOTION CARRIED**

- Cobb Lake Weed SAD resolution intent

Motion by Heethuis with support from Knowles to adopt Resolution #09-08-2022 2 declaring the township's intention to establish Cobb Lake Aquatic Plant Control Special Assessment District No. 37-B. **Roll Call Vote:** Cunningham: yes; VanHouten: yes; Knowles: yes; Heethuis: yes; Mousseau: yes.

Yes: 5, No: 0. **MOTION CARRIED**

- ZBA variance form approval as requested by the ZBA

Motion by Cunningham with support from VanHouten to approve the form as presented here. **Roll Call Vote:** Knowles: yes; VanHouten: yes; Heethuis: yes; Mousseau: yes; Cunningham: yes.

Yes: 5, No: 0. **MOTION CARRIED**

- ZBA member appointment

Motion by Heethuis with support from Cunningham to appoint Tom Mawson to the Zoning Board of Appeals as alternate #2 for the remainder of the 3-year term expiring 12/31/2023 of Bill Stoub who has resigned. **Roll Call Vote:** Cunningham: yes; Mousseau: yes; Heethuis: yes; Knowles: yes; VanHouten: yes.

Yes: 5, No: 0. **MOTION CARRIED**

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**MOTION TO APPROVE
INSTALLTION OF
BUILDING ENTRY AND
MOTION DETECTION
EQUIPMENT**

**MOTION TO APPROVE
OCEAN INC TO
SUPPLY VRECORDING
EQUIPMENT**

**GREAT LAKES
FRANCHISE UPDATE**

**LIQUOR LICENSE
RESOLUTION**

**COBB LAKE WEED
SAD RESOLUTION
INTENT**

**MOTION TO APPROVE
ZBA VARIANCE
REQUEST FORM**

**MOTION TO APPOINT
ZBA ALTERNATE
MEMBER**

- Planning & Zoning Administrator search committee update: Have met twice as a group and once in an ad-hoc fashion and have developed a description for the position. Also looking at the Code Enforcer and Secretary position. The committee hopes to bring a proposal to the October board meeting.
- 2022/2023 Snow Plowing update

Motion by Cunningham with support from Knowles to award the contract for snow plowing township properties for the two seasons 2022/2023 and 2023/2024 to DK Landscape Management LLC based on the DK Landscape proposal #852 received 9/7/2022 prior to 3 PM.

**MOTION TO AWARD
SNOW PLOWING
CONTRACT FOR TWO
SEASONS**

Discussion: This does include clearing the walkway at the park. VanHouten expressed his concern that if plowing is not done on a timely basis, it could be a liability issue. Walking in the park was found to be an important issue in the park’s focus group meetings. The board can award the contract but remove the park walk if they don’t want to have that plowed. **Roll Call Vote:** VanHouten: no; Mousseau: yes; Knowles: yes; Heethuis: yes; Cunningham: yes.

Yes: 4, No: 1. **MOTION CARRIED**

Motion by VanHouten with support from Cunningham that we remove the plowing of the park walk. Roll Call Vote: Mousseau: yes; Heethuis: yes; Knowles: no; Cunningham: no; VanHouten: yes.

**MOTION REGARDING
PLOWING OF PARK
WALK**

Yes: 3, No: 2. **MOTION CARRIED**

- Training Fire Hydrant project discussion: Looking for more bids. May have the numbers later this month or may have to go into October. So far they have only received one bid and it was substantially higher than the original amount.

PUBLIC COMMENT:

PUBLIC COMMENT

None

BOARD COMMENT:

BOARD COMMENT

Mousseau: Taxes are due Wed., Sept. 14. The office will be open until 5 pm to accommodate that.

VanHouten: Thanked the Recycling committee for a nice job and good information. Also the Park committee meetings have been really interesting.

Knowles: Thanked everyone for a long meeting but got a lot done.

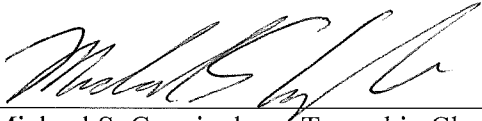
Heethuis: Dan Miller shared that he went out to look at the house on Sandy Beach that had an issue with a possible “unsafe fence”. The fire marshal said it is a legal fence and not a fire hazard. Wants everyone to know that the property owner has their rights and wanted to know that the township has gotten answers on the issue.

Cunningham: Set a record for a long meeting but there was a lot to do and we did get a lot done.

ADJOURNMENT:

Motion by VanHouten with support from Knowles to adjourn the meeting at 8:40 PM.

Approved by all. Motion Carried.

Approved by: 
Michael S. Cunningham, Township Clerk

Date: 10/07/2022

Respectfully submitted by:
Betsy Frigmanski, Recording Secretary
September 12, 2022

ADJOURNMENT

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